



## AUSTRALIAN RECORDING INDUSTRY ASSOCIATION

### **APPLICATION FOR ARIA MEMBERSHIP**

#### **Criteria for ARIA Membership**

To be eligible for ARIA Membership, an applicant must comply (and continue to comply during the period of membership) with the following criteria:

- 1 The applicant must be an Australian corporation or business or be a citizen or resident of Australia;
- 2 The applicant must be the owner or exclusive licensee for Australia of the copyright in sound recordings;
- 3 Where the applicant is a record company, at the time of the application and during the period of membership, the applicant must have at least one recording currently on commercial retail release in Australia – the release may be undertaken directly or indirectly (eg: through a distributor or a licensee) and includes those releases made commercially available via the internet or other online or wireless distribution methods;
- 4 During the period of 5 years prior to the date of the application and during the period of membership, neither:
  - (a) the applicant;
  - (b) any related body corporate of the applicant; nor
  - (c) any person, business or corporation who controls either the applicant or any related body corporate of the applicantcan have been found liable for copyright infringement nor admitted such infringement.
- 5 The applicant (including those persons, firms or corporations who control the applicant) must undertake to act lawfully and in a manner that is consistent with the objectives of ARIA as set out in its Memorandum of Association.



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## APPLICATION

**The fee for ARIA membership is \$550.00 per annum (inclusive of GST). Please send a cheque made out to the Australian Recording Industry Association with your application.**

If you would prefer to pay by EFT, please tick this box and we will contact you with the information you require to make a direct deposit.

We apply for membership of the Australian Recording Industry Association Limited ("ARIA"). Should our application be accepted, we agree to be bound by ARIA's Memorandum and Articles of Association and ARIA's Codes of Conduct.

<b>Name of Company/Business:</b>			
<b>ABN:</b>			
<b>Street Address:</b>		State & P/C	
<b>Postal Address:</b>		State & P/C	
<b>Telephone:</b>			
<b>Facsimile:</b>			
<b>Email Address:</b>			
<b>Website:</b>			
<b>Primary Representative:</b>		Position:	
<b>Alternate Representative:</b>		Position:	

1	Short summary of your company's business (please provide sufficient detail to enable us to assess the extent to which you satisfy the membership criteria):

2	Date business commenced in Australia:	
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3	Please list any branch offices (if applicable) (include addresses and contact details):



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4	If you are a corporation please provide list of directors and shareholders: (a) Directors:  (b) Shareholders:
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5	Name of labels owned or controlled in Australia:
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6	What genres of music does your company specialise in?:
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7	List of sound recordings currently on commercial release in Australia (attach list on separate page if necessary). Please specify which, if any, recordings are Australian.
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8	Please list all media on which your recordings are distributed in Australia and indicate whether some or all of such product is manufactured in Australia (please specify manufacturer):			
		Distributed in Australia? (Yes/No)	Manufactured in Australia? (Yes/No)	Please specify name of manufacturer(s) if applicable:
	CD Singles:			
	CD Albums:			
	Cassettes:			
	Vinyl:			
	DVD:			
	Video - Music			
	- Movie			
	Any other (please specify)			

9	Please indicate whether you distribute recordings via the internet by:		
	(a) online ordering of physical products:	Yes/No	
	(b) streaming:	Yes/No	
	(c) downloads:	Yes/No	

10	Do you distribute your own product to retail?	Yes	No
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11	If the answer to Q.10 is no, who is your distributor?
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12	<p>It is a prerequisite for ARIA membership that you comply, and continue to comply, with all copyright laws. In particular, you must ensure that mechanical royalties (i.e. songwriter royalties) have been paid, and will continue to be paid in respect of recordings manufactured and/or sold by you.</p> <p>Do you wish to participate in the industry mechanical royalties scheme negotiated between ARIA and AMCOS (on behalf of the music publishers) - a copy of the industry agreement is available on request.</p>		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No
Yes	No		
	<p>If yes, you will need to make the appropriate arrangements with AMCOS for the payment of mechanical royalties. They can be contacted on (02) 9935 7700.</p> <p>If you do not require the AMCOS agreement, please provide details of the arrangements you have in place to satisfy this obligation (i.e. if you have direct arrangements in place with your publishers).</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>		

13	Have all of the sound recordings made (since 1 October 1989) or controlled by you, been made with the authorisation of all of the performers concerned?		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No
Yes	No		

14	Have you/your company previously been an ARIA member?		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No
Yes	No		

**PRIVACY STATEMENT**

ARIA respects the privacy of your personal information. We handle your personal information in accordance with the *Privacy Act 1988 (Cth)*. This Privacy Statement explains our policy for handling personal information and should be read in conjunction with our Privacy Policy which provides more detailed information about how we collect, use and store your personal information.

**COLLECTION** - We need to collect the information requested below for the purpose of assessing your application and, if approved, processing and administering your ARIA membership, and for closely related business purposes.

**CONSEQUENCES OF NOT PROVIDING INFORMATION** - If you do not provide all of the information requested, it may prevent us from processing your application for membership.

**USE AND DISCLOSURE** - We will use and disclose personal information only for the purposes for which it is collected or in accordance with the Privacy Act, including:

- administering your ARIA membership;
- maintaining ARIA membership records;
- providing information to ARIA members on music industry matters and events, including the ARIA Charts and ARIA Awards. *If you do not wish to receive this type of information, please contact our Privacy Officer;*
- providing information to the Phonographic Performance Company of Australia Ltd (PPCA) for the purpose of allocating and distributing the revenue PPCA earns from its licensing activities;
- providing information to third party contractors that provide services or perform functions on our behalf;
- disclosing information to our record company members that are represented on the ARIA Board, which assesses all membership applications;
- disclosing information to AMCOS for the purpose of verifying information provided in answer to question 12 of this application;
- disclosing your contact details for publication on our website, in industry directories or similar publications, or on request. *If do not wish to have your contact details disclosed in this manner, please*



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*notify us when you submit this application;*

- providing information as authorised or required by law; and
- with your consent.

**ACCESS** – Under the Privacy Act, you have the right to seek access to any personal information that we hold about you, unless we are permitted by law to withhold access to that information. Any requests for access to your personal information should be made in writing to the Privacy Officer at ARIA, PO Box Q20, Queen Victoria Building NSW 1230 or via email: [privacy.mail@aria.com.au](mailto:privacy.mail@aria.com.au).

For more information about how we handle your personal information, please refer to our detailed Privacy Policy at [www.aria.com.au](http://www.aria.com.au).

Please sign below to confirm that you understand and agree to the terms above:

Signature:	
Name (print):	
Position/Title:	
Date:	